



## Outwoods Parish Council

<b>Date of Meeting</b>	10 December 2018 at 6.30pm
<b>Venue</b>	de Ferrers Academy (Trent Campus)
<b>Openness of Local Government Bodies Regulations 2014 has been adopted. Press and members of the public were cordially invited.</b>	
<b>Members Present</b>	Councillors: J Anderson, B Walker, T Booth, Paul Barker, J Turnbull, R Anderson and L Anderson. Youth Councillors: -
<b>Also Present</b>	3 Local Residents, Cllr S Gaskin – East Staffordshire Borough Council (ESBC)
<b>Clerk</b>	Ellen Bird
<b>Apologies for Absence</b>	Cllr J Elks, B Hyder, Youth Councillor Sean Baldwin.

<b>1.</b>	<b>Declarations of Interest</b>
	<p>Councillors L. Anderson, J Anderson, B Hyder, and J Turnbull declared they were members of 'Friends of Outwoods'.</p> <p><b>Noted</b></p>
<b>2.</b>	<b>Chairman's Introductory Comments</b>
	<p>The Chair thanked Councillors and Members of the public for their contributions during the year.</p> <p>He said in the year ahead the Council needed to stand resolute against fly tipping and to continue its work to tackle flooding and the over development of Outwoods.</p> <p><b>Noted</b></p>
<b>3.</b>	<b>Apologies for absence</b>
	<p>Councillor J Elks and B Hyder and Youth Councillor Sean Baldwin submitted apologies for absence.</p> <p><b>Noted.</b></p>
<b>4.</b>	<b>Approval of the minutes</b>
	<p><b>The minutes from 12 November 2018 were approved as a correct record and signed by the Chair.</b></p>
<b>5.</b>	<b>Update on Actions from the 12 November 2018 Minutes</b>
	<p><u>Glenville Farm</u></p> <p><b>Noted that the letter had been sent.</b></p>

	<p><u>Automatic Number Plate Recognition (ANPR)</u></p> <p>It was noted that the proposed ANPR system to reduce traffic flow at the Red House Farm Development was not operational and several Councillors had driven through unchallenged.</p> <p><b>Resolved to ask the Clerk to raise this again with officers.</b></p>
<b>6.</b>	<b>Public Participation</b>
	No Issues were raised.
<b>7.</b>	<b>Clerk's Correspondence Report</b>
	<p>The Correspondence received and sent since the last meeting was noted.</p> <p><b>Resolved to ask Councillor Hyder if he wished to comment on the Open Spaces Consultation at ESBC</b></p> <p>Councillor Walker reported he had contacted Civil Enforcement regarding rubbish and dog waste issues raised at previous meetings but no progress had been made.</p> <p><b>Noted</b></p> <p>It was noted that the Barrier by the bus stop on XXXXX was broken.</p> <p><b>Resolved to ask Councillor Walker to report this to officers at ESBC.</b></p>
<b>8.</b>	<b>Youth Council</b>
	No Items.
<b>9.</b>	<b>Planning Issues</b>
	<p>It was noted that the Planning Application for Glenville Farm was at ESBC Planning Committee on the Wednesday after this meeting.</p> <p><b>Resolved to ask Councillor L Anderson or Councillor J Anderson to attend on behalf of the Parish if they were able to.</b></p>
<b>10.</b>	<b>County and Borough Councillor Reports</b>
	<p>Councillors P White (SCC) and D Goodfellow (ESBK) had submitted apologies for absence.</p> <p>Councillor Gaskin reported that Fly Tipping was down across the Borough and that a new bin had been put opposite Little Forest.</p> <p><b>Noted</b></p>

<b>11.</b>	<b>Items For discussion</b>
<b>a)</b>	<b>Kitling Greaves Flooding</b>
	<p>At the last meeting, Councillors had asked the Clerk to write to the Leader of Staffordshire County Council asking when the report would be completed and requesting that this be addressed as a matter of urgency. This had been done but no response had yet been received.</p> <p>It was noted that as a good will gesture, a land owner had cleared the ditch without accepting any responsibility for it.</p> <p><b>Resolved to ask the Clerk to chase a response from SCC.</b></p>
<b>b)</b>	<b>Beamhill Playground</b>
	<p>Councillors discussed responses to the queries they had on the recent quote for work on Beamhill Park.</p> <p>The agreed to request that the gate be red and to choose the Shark option for the sit on equipment on a spring.</p> <p><b>Resolved to ask Councillor Turnbull to accept the quote of £5418 + VAT on behalf of the Council (subject to the above decisions regarding the equipment and the gate).</b></p> <p>Councillors then discussed the grass cutting/Litter picking and maintenance contract quote.</p> <p><b>Resolved to</b></p> <ul style="list-style-type: none"> <li><b>a) accept the quote for grass cutting and litter picking, and;</b></li> <li><b>b) accept the maintenance quote</b></li> </ul>
<b>c)</b>	<b>Salt Boxes</b>
	<p>Councillors reported the following salt boxes were in need of filling and repair</p> <ul style="list-style-type: none"> <li>• Opposite 119 Field Lane</li> <li>• Junction between Field Lane and Beaconsfield Road</li> </ul> <p><b>Resolved to ask the Clerk to report the broken boxes to SCC Highways</b></p>
<b>d)</b>	<b>Website/Email</b>
	<p>Councillors discussed issues they were having with their emails – particularly in relation to storage of old emails.</p> <p>Councillors felt that using the Outwoods.co.uk addresses was more professional.</p> <p>It was agreed that Councillors try download a system like Thunderbird to enable storage of emails on their personal computers.</p> <p><b>Resolved for Councillors to try the proposal and report back at a future meeting.</b></p> <p>Councillor Barker provided the Clerk with access/provider details for the Website.</p>
<b>e)</b>	<b>Lower Outwoods Road/Reservoir road</b>
	<p>It was noted that the access issues were ongoing.</p> <p><b>Resolved to ask Councillor J Anderson to raise this with officers if possible when attending the Town Hall on other Planning Issues.</b></p>

f)	<p><b>Electric Fence and Public Footpaths</b></p> <p>It was noted that there were ongoing issues with electric fence which was very close to a public footpath.</p> <p><b>Resolved to ask Councillor Walker to continue to work with the Rights of Way Officer on this issue.</b></p>												
g)	<p><b>Councillor Training</b></p> <p><b>Noted that the next Councillor training session run by Staffordshire Parish Council association was to be held on 15 January 2019. Councillors to inform the Clerk if they wished to attend.</b></p>												
h)	<p><b>Christmas Tree</b></p> <p>It was noted that there were problems with the tree lights that Councillors were working to resolve.</p> <p><b>Noted.</b></p>												
12.	<p><b>Financial Issues - Approval of Accounts for Payment</b></p>												
	<p><b>The balance as at 29 November 2018 was £15,736.33</b></p> <p>The Parish Council were asked to approve the following payments at their meeting on 10 December 2018:</p> <table border="1" data-bbox="277 1173 1522 1464"> <thead> <tr> <th></th> <th>Cost</th> <th>Invoice No</th> <th>Cheque Number</th> </tr> </thead> <tbody> <tr> <td>Clerk Wages December 2018</td> <td>£400</td> <td>EB15/1819</td> <td>£350 Paid by SO on 15th of the month £50 cheque no 100636</td> </tr> <tr> <td>Clerk's Expenses</td> <td>£10.50</td> <td>EB16/1819</td> <td>100637</td> </tr> </tbody> </table> <p>A cheque for Councillor walker for XXX was also approved.</p> <p><b>Resolved to approve the Accounts for Payment detailed above.</b></p> <p><b><u>Income Received</u></b></p> <p>None</p>		Cost	Invoice No	Cheque Number	Clerk Wages December 2018	£400	EB15/1819	£350 Paid by SO on 15th of the month £50 cheque no 100636	Clerk's Expenses	£10.50	EB16/1819	100637
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13.	<p><b>Precept</b></p> <p>Councillors reviewed the budget forecast and discussed the Precept setting for the forthcoming year.</p> <p>Whilst Councillors wanted to complete further work on Beamhill Park they felt this work needed to be costed and planned for.</p> <p><b>Resolved to set the Precept at £11,750 for 2019/20 and to ask the Clerk to submit the necessary paperwork to ESBC</b></p>												

<b>11.</b>	<b>Items for future meetings</b>
	<b>Resolved to review the bank mandate at the next meeting. Councillors to email the Clerk with any further items for future meetings.</b>
<b>17.</b>	<b>Date, Time and Place of next meeting</b>
	<b>It was noted that the next meeting would be held on Monday 14 January 2019 at de Ferrers Academy (Trent Campus) at 6.30pm.</b>

The meeting ended at 8.50pm