



Outwoods Parish Council

MINUTES OF ANNUAL GENERAL MEETING 2018

Date of Meeting	14 May 2018 at 6.30pm
Venue	De Ferrers Academy, St Mary's Drive, Burton Upon Trent, DE13 0LL
Openness of Local Government Bodies Regulations 2014 has been adopted. Press and members of the public were cordially invited.	
Members Present	Councillors J Anderson, R Hall, T Booth, P Barker, B Walker, B Hyder, J. Elks, R. Anderson, J. Turnbull.
Also Present	Councillor Philip White, Staffordshire County Council 3 local residents
Clerk	Ellen Bird
Apologies for Absence	-

1.	Declarations of Interest Councillor John Anderson declared he was a Governor at Burton Hospital Trust.
2.	Appointment of a Chairman Councillor J. Anderson was nominated as Chairman and agreed to accept the post. Resolved to appoint Councillor J. Anderson as Chairman for the 2019-19 Municipal Year.
3.	Appointment of Vice Chair Councillor J. Elks was nominated as Vice-Chairman and agreed to accept the post. Resolved to appoint Councillor J. Elks as Vice- Chairman for the 2019-19 Municipal Year.
4.	Chairman's Introductory Comments The Chairman welcomed everyone to the meeting. He reported that the Parish Council Annual Meeting held on 16 April 2018 had been very successful with many local residents in attendance. He thanked the Headteachers for their informative and interesting presentations. He also thanked Councillor R. Anderson for organizing the refreshments which were well received. Resolved to thank those involved with the Annual Assembly.
5.	Councillor June Thompson The Chairman reported that Councillor June Thompson had sadly passed away. He spoke about her time as the longest serving Councillor at Outwoods Parish Council and of her work as an active volunteer at Burton Hospital.

	<p>Councillors discussed buying a plaque in her memory for the bench on Field Lane where she had lived for many years, both as a child and later in her adult life.</p> <p>Councillor J. Turnbull and Councillor R. Anderson volunteered to organise the commemorative plaque and a budget of £30 was agreed to purchase this.</p> <p>Councillors observed a minute's silence in memory of Councillor Thompson.</p> <p>Resolved to purchase a memorial plaque for the bench on Field Lane in memory of Councillor June Thompson. A £30 budget was approved for the purchase of the plaque.</p>
6.	Apologies for absence
	There were none.
7.	Approval of the minutes
	<p>It was noted that Councillor P. Barker's name had been misspelt. Subject to this being amended the minutes were approved as a correct record.</p> <p>Resolved that, subject to the amendment of the spelling of Councillor P Barker's name, to approve the minutes of the 14 April 2018 as a correct record. These were signed by the Chair.</p>
8.	Update on Actions from the 14 April 2018 Minutes
	<p><u>Facebook Page</u></p> <p>It was noted that the Chair could not share the password for the Facebook page he had created as it was linked to his personal account.</p> <p>Resolved to ask the Clerk to set up an independent Facebook page for the Council.</p> <p><u>Defibrillator</u></p> <p>Plans to purchase a defibrillator for the Parish as the pub where the Councillors felt would be the best site in the Parish for the device had now closed.</p> <p>Noted</p>
9.	Public Participation
	<p><u>Flooding Kitling Greaves</u></p> <p>Local residents discussed the ongoing problem at Kitling Greaves.</p> <p>They reported the problems weren't being helped by local youths who were blocking the stream and were behaving anti-socially in the area.</p> <p>It was noted that the Parish Council had received a response from the environment agency to their letter regarding the flooding but nothing from SCC or ESBK.</p> <p>Resolved to ask the Clerk to chase responses from SCC and ESBK to the letters sent following the last Parish Meeting regarding the flooding at Kitling Greaves.</p>
10.	Clerk's Report, Correspondence and Enquires
	Councillors noted the correspondence received and sent by the Clerk.

	Resolved to note the update.
11.	Committee Reports
	None.
12.	County Councillor and Borough Councillor Reports
	<p>Councillors Gaskin had submitted his apologies.</p> <p><u>Staffordshire County Councillor</u></p> <p>Councillor White reported the statutory flood report for Kitling Green was half way through the process. The issue regarding Land Ownership was proving to very complicated.</p> <p>He reported that he had bid for Section 106 and capital funding for a weight restriction and resurfacing work on Shobnall/Forest Road.</p> <p>He reported that a new regeneration project/ 30 year view for Burton on Trent was being developed.</p> <p>It was noted that it was 'Foster Carer's Fortnight'.</p> <p>Councillor White reported Rosliston's Neighbourhood Plan was out for consultation.</p> <p>Noted.</p> <p><u>East Staffordshire Borough Council</u></p> <p>Councillor Goodfellow said if a site for the defibrillator was found in Outwoods, the Parish should contact him regarding support with funding.</p> <p>He reported he had emailed the officer at ESBC in relation to the Trees on Wilson Way.</p> <p>Noted.</p>
13.	Items for Discussion
a)	New homes Bonus
	<p>Councillor Hyder read his proposed letter for ESBC regarding the New homes Bonus.</p> <p>Resolved to circulate the final draft of the letter to Councillors for comment and to ask the Clerk to submit the final letter on behalf of the Parish.</p>
b)	Forest Road – Condition of the Highway
	<p>Councillor Elks reported the road condition on Forest Road was very bad.</p> <p>It was noted that Councillor White, SCC had said he had applied for funding to address this issue.</p> <p>Noted.</p>
c)	Kitling Greaves Flooding
	This was discussed in Public Participation – see above.
d)	Beamhill Playground
	The Chairman reported that he had requested a more detailed response from the workman

	<p>who had expressed an interest in carrying out the work on the playground but this had not been forthcoming.</p> <p>The Clerk reported she had found a new contact who may be interested in completing the required works.</p> <p>Resolved to ask the new contact to contact the Chairman regarding a quote for the work at Beamhill Playground.</p> <p>Councillors discussed the precept increase with a view to spending the money on the play area. It was suggested that the Chair speak with the contractor who was to be asked to quote for repairs about what else could be done at the playground.</p> <p>When the Council had a clearer idea of what could be done within budget at the playground, a meeting with local residents could be held to discuss the proposals.</p> <p>Resolved to hold a meeting with residents at Beamhill Playground to discuss the Council's ideas about improvements to the area.</p>
e)	Harehedge Lane Traffic
	<p>The photos for the Burton Mail had now been taken.</p> <p>Noted</p>
f)	Planning Issues
	<p>The Chairman reported he had met with an officer at ESBC regarding planning issues in the Parish. He said the officer felt that the Council should not push for the junction improvements at Glenville Farm as this would make it easier for further applications in the Parish.</p> <p>Beamhill Grange application was not yet out for consultation.</p> <p>Noted.</p>
g)	Henhurst Club
	<p>Councillor Walker had attended the club to see if he could assist them with their work to develop the venue which was in need of repair.</p> <p>He volunteered to visit again before the next meeting to offer the Parish Council's support.</p> <p>Noted</p>
h)	Planning Breach Red House Farm
	<p>Councillors discussed the Planning Breach at Redhill Farm.</p> <p>It was noted that a letter had been submitted on this issue.</p>
i)	Trees Wilson Way
	<p>Resolved to ask Councillor Walker to write again to request action be taken on Wilson Way.</p>
j)	Rubbish at Red House Farm Development.

	<p>Councillors discussed the amount of rubbish on the site at Redhill Farm.</p> <p>Resolved ask Councillor Walker to write to ESBC to request action be taken to tidy up the site.</p>																
k)	St George's Road Kerb Stones																
	<p>There was no further progress to report on this issue.</p> <p>Noted.</p>																
l)	A Boards																
	<p>It was noted that 2 A Boards were stolen recently.</p> <p>Resolved to ask the Chair to purchase replacements at a maximum cost of £100 for the 2.</p>																
m)	Annual Meeting																
	<p>This was discussed in the Chairman's opening comments.</p>																
n)	Election																
	<p>This Item was on the agenda in error and not discussed.</p>																
14.	Financial Issues																
a)	Approval of Accounts for Payment																
	<p>The balance as at 29 April 2018 was 14,209.38</p> <p>The Parish Council were asked to approve the following payments at their meeting on 14 May2018:</p> <table border="1" data-bbox="260 1402 1508 1644"> <thead> <tr> <th></th> <th>Cost</th> <th>Invoice No</th> <th>Cheque Number</th> </tr> </thead> <tbody> <tr> <td>John Anderson expenses</td> <td>£27.45</td> <td>-</td> <td>100612</td> </tr> <tr> <td>Bev Walker expenses</td> <td>£4.70</td> <td>-</td> <td>100613</td> </tr> <tr> <td>Clerk Wages May</td> <td>£350</td> <td>EB02 /1819</td> <td>Paid by SO on 15th of the month</td> </tr> </tbody> </table> <p><u>Income Received</u></p> <p>ESBC First Precept Payment £5,334.07</p> <p>.</p> <p>Resolved to approve the accounts for payment and note the income received.</p>		Cost	Invoice No	Cheque Number	John Anderson expenses	£27.45	-	100612	Bev Walker expenses	£4.70	-	100613	Clerk Wages May	£350	EB02 /1819	Paid by SO on 15th of the month
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b)	Internal/External Auditor Update																
	<p>Councillors noted the internal Auditor was to complete their review of Parish Documents that week and that the External Audit Papers would be ready for signing at the next meeting.</p> <p>Noted.</p>																

c)	Clerk's Pay Review
	Resolved to increase the Clerk's Pay by 10% and to pay £15 per calendar month towards the costs of working from home.
15.	Items for next meeting's agenda
	There were none.
16.	Date/Time/Place of the next meeting
	It was noted that the next meeting would be held on 11 June 2018 at 6.30pm at de Ferrers Academy (Trent Campus).

The meeting ended at 20.45pm