



## Outwoods Parish Council

<b>Date of Meeting</b>	8 October 2018 at 6.30pm
<b>Venue</b>	Henhurst Club, Henhurst Hill, Burton-On Trent, DE13 9TB
<b>Openness of Local Government Bodies Regulations 2014 has been adopted. Press and members of the public were cordially invited.</b>	
<b>Members Present</b>	Councillors: J Anderson, B Walker, R Hall, B Hyder, T Booth, J Elks, J Turnbull, R Anderson and L Anderson. Youth Councillors: Sean Baldwin,
<b>Also Present</b>	5 Local Residents
<b>Clerk</b>	Ellen Bird
<b>Apologies for Absence</b>	Cllr P Barker

<b>1.</b>	<b>Declarations of Interest</b>
	<p>Councillors L. Anderson, J Anderson, B Hyder, and J Turnbull declared they were members of 'Friends of Outwoods'.</p> <p><b>Noted</b></p>
<b>2.</b>	<b>Chairman's Introductory Comments</b>
	<p>The Chair reported there had been a number of fly tipping incidents in the Parish.</p> <p>He reported that a homeless couple were currently living in the Parish and asked that Councillors look out for their welfare whilst they were in the area.</p> <p><b>Noted.</b></p>
<b>3.</b>	<b>Apologies for absence</b>
	<p>Councillor P Barker submitted apologies for absence.</p> <p><b>Noted.</b></p>
<b>4.</b>	<b>Approval of the minutes</b>
	<p><b>The minutes from 10 September 2018 were approved as a correct record and signed by the Chair.</b></p>
<b>5.</b>	<b>Update on Actions from the 10 September 2018 Minutes</b>
	<p><u>New Homes Bonus</u></p> <p>Councillors were frustrated with the response from East Staffordshire Borough Council regarding the New Homes Bonus.</p> <p><b>Resolved to ask the chair to write to the Burton Mail regarding this issue.</b></p>

	<p><u>Henhurst Ridge</u></p> <p>This issue had been resolved.</p> <p><u>Lower Outwoods Road</u></p> <p>It was reported that the situation had recently improved but the response from East Staffordshire Borough Council on the breaches of planning that had been reported to them was disappointing.</p> <p><u>Harehedge Lane</u></p> <p>It was noted that a serious accident had recently closed the road.</p> <p><b>Resolved to ask the Chair to contact Burton Mail to request photos and an article be written on the dangerous traffic problems at Harehedge Lane.</b></p> <p><u>Little Forest</u></p> <p><b>Noted that the opening had been delayed – The Chair would inform Councillors when a new date was agreed.</b></p>
<b>6.</b>	<b>Public Participation</b>
	<p>No issues were reported.</p>
<b>7.</b>	<b>Co-Option of a new Councillor</b>
	<p>Youth Councillor, Lewis Anderson had recently turned 18 years old and asked the Council to consider him for co-option on the Council. He gave a brief summary of the experience and skills he had to offer the Council and detailed the community groups he was involved in locally.</p> <p>It was proposed by Councillor Hyder and seconded by Councillor Hall that Lewis Anderson be Co-opted onto the Parish Council.</p> <p><b>Resolved to appoint Lewis Anderson as a Parish Councillor</b></p>
<b>8.</b>	<b>Clerk's Report, Correspondence and Enquiries</b>
	<p>The Clerk reported details of correspondence received and sent over the past month.</p> <p><b>The Clerk's report was noted.</b></p> <p>Councillors discussed the information provided by SCVYS regarding the need for Councillors to be DBS checked. Councillors decided to follow the advice given and to appoint a Child Welfare Officer rather than all Councillors receive a DBS check.</p> <p><b>Resolved to appoint Councillor J Anderson as the Child Welfare Officer for the Council.</b></p> <p>Councillor L Anderson reported he had received a response from Horninglow Council regarding the treatment of the Homeless residents in Horninglow which he had reported at the last meeting. He reported that he would pursue this matter as an individual rather than as a representative of Outwoods Parish Council.</p> <p><b>Noted.</b></p>

9.	<b>Youth Council Update</b>
	There was no update from the Youth Council.
10.	<b>Planning Issues</b>
	<p>Councillor Hyder reported that many of the large planning applications were progressing slowly and that there were no further updates for this meeting.</p> <p><u>Glenville Farm</u></p> <p>Councillor J Anderson asked the Council to consider what they wished to see on the Glenville Farm site in the public spaces.</p> <p>Councillors wished to see a high quality public building with sufficient parking areas, a trim trail to the north of the site, landscaping on green areas as discussed at the September meeting.</p> <p><b>Resolved to ask Councillor Turnbull to draft a response to be submitted on behalf of the Council and reflecting their views.</b></p>
11.	<b>County and Borough Councillor Reports</b>
	<p>Apologies had been received from Councillor S Gaskin and Councillor White.</p> <p><b>Noted Councillor White had emailed a report to the Councillors providing an update on County Council issues.</b></p>
12.	<b>Items for Discussion</b>
a)	<b>Beamhill Playground</b>
	<p>Councillors Walker and Turnbull had visited the playground and had reviewed the equipment alongside the May 2018 report from the Playground Inspection Company.</p> <p>They felt that immediate actions should include:</p> <ul style="list-style-type: none"> <li>• A notice saying those using the equipment 'do so at their own risk'</li> <li>• A notice detailing contact details of the Parish council for users to report faults on the equipment</li> <li>• The gate needs replacing immediately and shouldn't be reopened until this had been done</li> </ul> <p>Councillors did not feel there was any significant deterioration on any other pieces off equipment since the risk report had been done and that all other items had been classed as low risk.</p> <p>Other issues that did require attention at some point included:</p> <ul style="list-style-type: none"> <li>• The fence</li> <li>• The football posts required painting</li> <li>• Re-turfing was required around the goal posts</li> <li>• The swing could be replaced</li> <li>• The 'spring dog' required bolt covers</li> <li>• The sea-saw needs replacing and the seat needs replacing</li> <li>• Wet pour needs repairs</li> </ul> <p>As many of these issues will need addressing Councillors suggested that these issues be scheduled on a rolling program.</p>

	<b>Resolved to note the update and agree a budget of up to £1,000 to supply and fit the gate.</b>																
<b>b)</b>	<b>OPC Completing work previously done by County Council</b>																
	<p>Councillor J Anderson raised concerns about the increasing likelihood that Staffordshire County Council was going to look to Parish Council's to do some of the work that had previously been done by the County Council.</p> <p>Councillors had differing views on whether the Parish Council should undertake work on behalf of the County Council.</p> <p>Councillors voted on the question – should the Parish Council do the work previously completed by the County Council?</p> <p><b>Resolved that the Parish Council would not undertake work previously completed by the County Council.</b></p>																
<b>c)</b>	<b>New Homes Bonus</b>																
	This issue was dealt with under actions from the 10 September 2018 minutes.																
<b>d)</b>	<b>Remembrance day</b>																
	<b>Resolved to ask Councillor J Anderson to circulate details of a remembrance ceremony at the plaque on Wilson Way.</b>																
<b>e)</b>	<b>Parking in the field Lower Outwoods Road</b>																
	<p>Councillors noted the response from ESBC but were not happy with the situation or response.</p> <p><b>Noted</b></p>																
<b>f)</b>	<b>Youth Council</b>																
	<b>Councillor J Anderson agreed to contact de Ferrers inviting applications to the Youth Council.</b>																
<b>13.</b>	<b>Financial Issues - Approval of Accounts for Payment</b>																
	<p>Councillors noted the balance as at 29 September 2018 was £17,561.28</p> <p>The Parish Council were asked to approve the following payments at their meeting on 8 October 2018:</p> <table border="1" data-bbox="274 1691 1522 2002"> <thead> <tr> <th></th> <th>Cost</th> <th>Invoice No</th> <th>Cheque Number</th> </tr> </thead> <tbody> <tr> <td>Clerk Wages October 2018</td> <td>£400</td> <td>EB12/1819</td> <td>£350 Paid by SO on 15th of the month £50 cheque no 100628</td> </tr> <tr> <td>Clerk's Expenses</td> <td>£7.68</td> <td>EB13/1819</td> <td>100629</td> </tr> <tr> <td>Peach and Co</td> <td>£132</td> <td></td> <td>100630</td> </tr> </tbody> </table> <p><b><u>Income Received</u></b></p> <p>ESBC Payment Precept – £5334.08 credited 28.09.18</p>		Cost	Invoice No	Cheque Number	Clerk Wages October 2018	£400	EB12/1819	£350 Paid by SO on 15th of the month £50 cheque no 100628	Clerk's Expenses	£7.68	EB13/1819	100629	Peach and Co	£132		100630
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	<b>Resolved too approve the accounts for payment and note the income.</b>
<b>14</b>	<b>Risk Register</b>
	Councillors reviewed the Risk Register.  <b>Resolved to approve the Risk Register and put a copy on the minute book with the minutes of this meeting.</b>
<b>15</b>	<b>Asset Register</b>
	Councillors reviewed the Asset Register.  <b>Resolved to approve the Asset Register and put a copy on the minute book with the minutes of this meeting.</b>
<b>16.</b>	<b>Items for future meetings</b>
	Agreed to add Standing Orders and Financial Regulations to be reviewed at a future meeting
<b>17.</b>	<b>Date, Time and Place of next meeting</b>
	<b>It was noted that the next meeting would be held on Monday 12 November at de Ferrers Academy (Trent Campus) at 6.30pm.</b>

The meeting ended at 8.35pm