



## Outwoods Parish Council

### MINUTES OF MEETING

<b>Date of Meeting</b>	12 February 2018 at 6.30pm
<b>Venue</b>	De Ferrers Academy, St Mary's Drive, Burton Upon Trent, DE13 0LL
<b>Openness of Local Government Bodies Regulations 2014 has been adopted. Press and members of the public were cordially invited.</b>	
<b>Members Present</b>	Councillors J Anderson, R Hall, T Booth, J Elks, P Barker, R Anderson. J Thompson
<b>Also Present</b>	Councillor P. White, Staffordshire County Council (SCC) Councillor S. Gaskin, East Staffordshire Borough Council (ESBC) 8 local residents
<b>Clerk</b>	Ellen Bird
<b>Apologies for Absence</b>	Councillor B Walker
<b>Declarations of Interest</b>	Councillor J Anderson

<b>1.</b>	<b>Introductions/Chairman's Opening Comments</b>
	<p>The Chairman reported he had heard rumors that the New Homes Bonus would now go directly to East Staffs Borough Council (ESBC).</p> <p>The ESBC Councillor present agreed to investigate and to report back at the next meeting.</p> <p><b>Resolved to have New Homes Bonus as an agenda item at the March meeting.</b></p>
<b>2.</b>	<b>Apologies</b>
	Apologies were received from Councillor B Walker.
<b>3.</b>	<b>Declarations of Interest</b>
	Councillor J. Anderson declared that he was a Governor on Burton Hospital Trust in relation to the Outwoods Drop in Meeting detailed below.
<b>4.</b>	<b>Co-option of a Councillor.</b>
	<b>Resolved to invite the application at the next meeting from the Member of the public interested in becoming a Councillor.</b>
<b>5.</b>	<b>Approval of Parish Council Minutes</b>
	<b>Resolved to approve the minutes of 8 January 2018 as a correct and accurate record of the meeting.</b>
<b>6.</b>	<b>Update on actions since the last meeting</b>
<b>a)</b>	<b>Duckett's Farm Stile</b>

	<p>Rights of way England and Mr Duckett Were now in direct communication and would inform the Council of any resolutions.</p> <p><b>Noted.</b></p>
<b>b)</b>	<b>Burton Soup Kitchen</b>
	<p>The Chair had written to the Soup Kitchen expressing the Council's disappointment in their withdrawal of a previous offer to meet with Councillors. No response had been received.</p> <p><b>Noted.</b></p>
<b>c)</b>	<b>Trees Wilson Way</b>
	<b>Resolved to include this as an agenda item at the next meeting.</b>
<b>d)</b>	<b>Rubbish from Red House Farm development</b>
	<b>Resolved to include this as an agenda item at the next meeting.</b>
<b>e)</b>	<b>Defibrillator at De Ferrers Academy</b>
	<b>Resolved to ask the Clerk to contact the school to query whether the defibrillator could be moved.</b>
<b>7.</b>	<b>Public Participation</b>
	<p><u>Henhurst Club</u></p> <p>Representatives from the club attended the meeting to request funding/a grant for essential repairs to the club.</p> <p><b>Resolved to ask the club to return with more details regarding costs and quotes and details of club membership and community work.</b></p> <p><u>Beam Hill Development</u></p> <p>A member of the public queried whether any further news had been received regarding development on Beam Hill.</p> <p><b>Noted there was no further news at present.</b></p> <p><u>Planning applications outside permitted development areas</u></p> <p>A member of the public asked the Parish Council and Borough/County Councillors present whether they would defend the Neighbourhood plan and fight against developments which didn't match the necessary criteria.</p> <p>It was agreed that they would continue to inform developers that the required land allocations had been approved and the Parish Council said they would vehemently oppose any such development.</p> <p><b>Noted</b></p>
<b>8.</b>	<b>St Modwens School</b>
	<p>It was noted that a response had now been received from the Chair of Governors accepting an invitation to meet to discuss the problem.</p>

	<p><b>Resolved to ask the clerk to try arrange a meeting for late March 2018. (The Chair of Governors was away until then).</b></p>
<b>9.</b>	<b>Gardening Maintenance Beam Hill Playground</b>
	<p>It was noted that other local contractors were not interested in the work at Beamhill. The current contractor was keen to continue with the work.</p> <p><b>Resolved to ask Phil Gould to continue to carry out the maintenance work at Beam Hill Playground and to invite further applications in December for the 2019 contract.</b></p>
<b>9.</b>	<b>Clerk's report and Correspondence</b>
	<p>The Council noted the clerk's correspondence report and resolved to</p> <ul style="list-style-type: none"> <li>a) Ask the Chairman to request that the Community Police Officers speak to the owner of the Western Power Van regarding parking his vehicles, and;</li> <li>b) Ask the Clerk to write again to the Care Home on Field Lane regarding on going parking issues.</li> </ul>
<b>10.</b>	<b>Committee reports/Updates</b>
	<p><b>None.</b></p>
<b>11.</b>	<b>County Councillor and Borough Councillor Reports</b>
	<p>The County Councillor had no update.</p> <p>Councillor Gaskin reported that a bin had been fitted in the layby opposite the little forest on Longhedge Lane. If any fly tipping was reported this would be removed.</p> <p><b>Resolved to note the update.</b></p>
<b>12.</b>	<b>Risk Register</b>
	<p>The risk register was discussed.</p> <p><b>Resolved to approve the Risk Register for 2018</b></p>
<b>13.</b>	<b>Asset Register and insurance</b>
	<p>It was noted that the asset register needed amending to read that there were 7 'A-Boards' in total. These were looked after by Councillors.</p> <p>Councillors discussed the query from the insurers regarding the cover for 3 benches but were satisfied that the bench that had recently been replaced was a significantly higher quality than the others therefore the insurance value was correct.</p> <p><b>Resolved to approve the asset register (subject to the above amendment) and note the insurance details.</b></p>
<b>14.</b>	<b>Appointment of Internal Auditor</b>
	<p><b>It was resolved to appoint Black Rose solutions as the internal Auditor for 2017/18</b></p>

<b>15.</b>	<b>Items for Discussion</b>																																
<b>a)</b>	<b>Outwoods Drop in Meeting</b>																																
	<p>A meeting had been held to look at plans for the hospital site. It was noted that the majority of work would take place in Horninglow Parish but would have an impact on Parish residents.</p> <p>Resolved to ask the Chairman to write a letter on behalf of the Parish in support of the proposals.</p>																																
<b>b)</b>	<b>Beamhill Playground</b>																																
	<p>No progress had been made in getting a quote for the repairs to Beamhill Playground as the contractors asked had not provided one.</p> <p><b>Noted</b></p>																																
<b>b)</b>	<b>Youth Council</b>																																
	<p>There was no further progress to report.</p> <p><b>Noted</b></p>																																
<b>c)</b>	<b>Harehedge Lane</b>																																
	<p><b>It was resolved that Councillor Anderson would contact the Burton Mail regarding Harehedge Lane and Roy Hall would assist.</b></p>																																
<b>17.</b>	<b>Financial Issues</b>																																
	<b>Approval of Accounts for Payment</b>																																
	<p>The balance as at 29 January 2018 was £10,075.74</p> <p>The Parish Council were asked to approve the following payments:</p> <table border="1"> <thead> <tr> <th></th> <th>Cost</th> <th>Invoice No</th> <th>Cheque Number</th> </tr> </thead> <tbody> <tr> <td>Councillor B. Walker (Petrol Expenses)</td> <td>£4.05</td> <td>-</td> <td>100601</td> </tr> <tr> <td>Councillor R. Anderson (Print Cartridges)</td> <td>£66.80</td> <td>-</td> <td>100602</td> </tr> <tr> <td>Councillor J. Anderson (Phone Top Up)</td> <td>£20</td> <td>-</td> <td>100603</td> </tr> <tr> <td>Councillor R Hall (Refreshments)</td> <td>£4.43</td> <td>-</td> <td>100604</td> </tr> <tr> <td>Speedy Asset Services Ltd (Barriers Xmas Tree)</td> <td>£148.24</td> <td>7110837991</td> <td>100605</td> </tr> <tr> <td>Clerk Wages February</td> <td>£350</td> <td>EB14/17/18</td> <td>100606</td> </tr> <tr> <td>Clerk's Expenses (Stationary)</td> <td>£17.74</td> <td>EB15/17/18</td> <td>100607</td> </tr> </tbody> </table> <p>There was no income to report.</p> <p><b>Resolved to approve the payments.</b></p>		Cost	Invoice No	Cheque Number	Councillor B. Walker (Petrol Expenses)	£4.05	-	100601	Councillor R. Anderson (Print Cartridges)	£66.80	-	100602	Councillor J. Anderson (Phone Top Up)	£20	-	100603	Councillor R Hall (Refreshments)	£4.43	-	100604	Speedy Asset Services Ltd (Barriers Xmas Tree)	£148.24	7110837991	100605	Clerk Wages February	£350	EB14/17/18	100606	Clerk's Expenses (Stationary)	£17.74	EB15/17/18	100607
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<b>18.</b>	<b>Items for next meeting's agenda</b>																																
	<p>Agenda items requested above at this meeting would be included in the next meeting's agenda.</p>																																

<b>19.</b>	<b>Date/Time/Place of the next meeting</b>
	<b>It was noted that the next meeting would be held on 12 March at 6.30pm at de Ferrers Academy (Trent Campus).</b>

The meeting ended at 20.25 pm