



## Outwoods Parish Council

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<b>Date of Meeting</b>	9 March 2020 at 6.30pm
<b>Venue</b>	De Ferrers Academy (Trent Campus)
<b>Openness of Local Government Bodies Regulations 2014 has been adopted. Press and members of the public were cordially invited.</b>	
<b>Members Present</b>	Councillors: J Anderson, B Walker, H. Dolman, J. Elks and S. Baldwin
<b>Also Present</b>	2 local residents
<b>Clerk</b>	Ellen Bird
<b>Apologies for Absence</b>	L Anderson, R Anderson, Simon Gaskin, East Staffordshire Borough Council (ESBC), Councillor P White, Staffordshire County Council (SCC)

<b>1.</b>	<b>Declarations of Interest</b>
	<p>Councillors J Anderson and B Walker declared they were members of 'Friends of Outwoods'.</p> <p>Councillor J Anderson reported that he was a Councillor on other local Parish Councils</p> <p>Councillor J Anderson reported that he was on the Committee for 'One World Week'.</p> <p><b>Noted</b></p>
<b>2.</b>	<b>Chairman's Introductory Comments</b>
	<p>The Chairman welcomed everyone to the meeting.</p> <p><b>Noted</b></p>
<b>3.</b>	<b>Apologies for absence</b>
	<p>Councillor L Anderson and R Anderson submitted apologies.</p> <p><b>Noted</b></p>
<b>4.</b>	<b>Approval of the minutes</b>
	<p><b>The minutes from 10 February 2020 were approved as a correct record and signed by the Chair.</b></p>
<b>5.</b>	<b>Update on Actions from the 10 February 2020 Minutes</b>
	<p><u>Budget Annual Meeting</u></p> <p><b>Councillors approved a food budget of up to £100 for the Annual Meeting.</b></p>

<b>6.</b>	<b>Public Participation</b>
	<p><u>Kitling Greaves Flooding</u></p> <p>A local resident raised concerns about the lack of work on the stream at the end of his property.</p> <p><b>Resolved to ask the Chair to raise this with the flood team</b></p>
<b>7.</b>	<b>Beamhill Park</b>
	<p>It was noted that the contractor had also requested mediation with the Courts.</p> <p><b>It was resolved to ask the Clerk to contact the Court to understand why mediation hadn't been offered.</b></p> <p><u>Trees</u></p> <p>It was agreed that trees and a planting scheme would be agreed in time for the Autumn.</p> <p><b>Resolved to put Beamhill Park Planting Scheme on future agendas.</b></p>
<b>8.</b>	<b>Clerk's Correspondence Report</b>
	<p><b>The Clerk provided an update on correspondence received and sent.</b></p>
<b>9.</b>	<b>Youth Council</b>
	<p><b>No items.</b></p>
<b>10.</b>	<b>Planning Issues</b>
	<p><b>No Items.</b></p>
<b>11.</b>	<b>County and Borough Councillor Reports</b>
	<p>Councillor P White, SCC provided an update from the County Council covering Wilson Way traffic regulations consultation and Outwoods School Parking issues</p> <p><b>Councillors asked for a further discussion on this at the next meeting.</b></p>
<b>12.</b>	<b>Items For discussion</b>
<b>a)</b>	<b>Summer Event</b>
	<p>It was noted that a few residents had expressed an interest in getting involved in the event.</p> <p><b>Resolved to</b></p> <ul style="list-style-type: none"> <li><b>a) approve a budget of up to £1500 for the event.</b></li> <li><b>b) Ask the Clerk to establish whether specific Insurance would be required</b></li> </ul>
<b>b)</b>	<b>Kitling Greaves Flooding</b>
	<p>It was noted that some work on the trash screens and trees had been completed. Some issues e.g. who will clear the screens still needed to be determined.</p> <p><b>Noted</b></p>

<b>c)</b>	<p><b>Footpath – Outwood 11</b></p> <p>Councillors discussed Outwood 11 footpath.</p> <p>They noted</p> <ul style="list-style-type: none"> <li>- The fence had come down</li> <li>- The ditch in ‘no mans land’ between the development and the footpath was full of building material</li> <li>- Planting options for the ‘buffer zone’</li> </ul> <p><b>Resolved to ask the Clerk to write to the developers on behalf of the Parish.</b></p>																												
<b>d)</b>	<p><b>Parking de Ferrers/Outwoods Schools</b></p> <p>As Councillor White was not present Councillors did not discuss this item.</p> <p><b>Resolved to ask the Chair to contact Councillor White to request that a consultation on parking in the area be conducted.</b></p>																												
<b>13</b>	<p><b>Financial Issues - Approval of Accounts for Payment</b></p> <p><b>The balance as at 29 February 2020 was £13,219.44</b></p> <p>The Parish Council were asked to approve the following payments at their meeting on 09.03.20:</p> <table border="1" data-bbox="277 1025 1522 1503"> <thead> <tr> <th></th> <th>Cost</th> <th>Invoice No</th> <th>Cheque Number</th> </tr> </thead> <tbody> <tr> <td>Clerk Wages March 2020 (payroll paperwork incorrect as did not include £15 WFH payment or overtime - to be amended April)</td> <td>£424.20</td> <td>Payroll 12</td> <td>£420.20 – by SO on 15 of month</td> </tr> <tr> <td>WCAVA (Payroll Admin) March</td> <td>£8.40</td> <td>2020362</td> <td>100708</td> </tr> <tr> <td>Clerks Expenses March</td> <td>£23.91</td> <td></td> <td>100709</td> </tr> <tr> <td>Staffordshire Parish Council Association Annual Membership Fee</td> <td>£410</td> <td>20/131</td> <td>100710</td> </tr> <tr> <td>Staffordshire Parish Council Association – Training Fee</td> <td>£20</td> <td>19/362</td> <td>100711</td> </tr> <tr> <td>Bev Walker Expenses</td> <td>£4.20</td> <td></td> <td>100712</td> </tr> </tbody> </table> <p><b><u>Income Received</u></b></p> <p>There was none.</p> <p><b>Resolved to approve the accounts for payment.</b></p>		Cost	Invoice No	Cheque Number	Clerk Wages March 2020 (payroll paperwork incorrect as did not include £15 WFH payment or overtime - to be amended April)	£424.20	Payroll 12	£420.20 – by SO on 15 of month	WCAVA (Payroll Admin) March	£8.40	2020362	100708	Clerks Expenses March	£23.91		100709	Staffordshire Parish Council Association Annual Membership Fee	£410	20/131	100710	Staffordshire Parish Council Association – Training Fee	£20	19/362	100711	Bev Walker Expenses	£4.20		100712
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<b>15.</b>	<b>Date, Time and Place of next meeting</b>
	The next Full Council meeting would be held on 11 May 2020 at De Ferrers Academy (Trent Campus) at 6.30pm

The meeting ended at 19.50pm